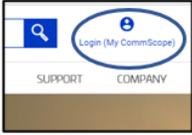
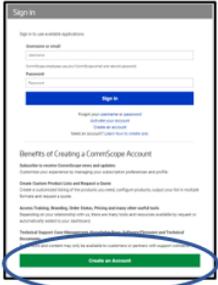


CommScope Technical Training Policy

CommScope Technical Training provides product and technology training to maximize your CommScope product investment. We offer flexible training options including in-person instructor-led training, virtual instructor-led training, self-paced online learning, video, and webinars. CommScope University, the Open Enrollment Schedule, Instructor Profiles, and product curriculum maps are located on our [CommScope Technical Training landing page](#). Ensure you have an account on My CommScope to access CommScope University. The steps to create a My CommScope account are listed below. A My CommScope account automatically has access to CommScope University.

Create a COMMSCOPE® Account

Step 1	Step 2	Step 3	Step 4
<p>Go to CommScope.com and click on Login (My CommScope) at top to begin</p> 	<p>Scroll down and click on Create an Account</p> 	<p>Fill out the New User Registration form in its entirety</p>  <p>Make sure to click Continue to submit</p> 	<p>Check your email for the verification code to activate your account</p>  <p>Ensure your registration is verified</p> 

Class Size

Instructor-Led Training (ILT) and Virtual ILT (VILT) is set up for a maximum of **eight (8) students** per class unless otherwise noted. Limitations based on lab equipment access.

Session Pricing

Training for a single customer is priced per session and is set up for the same maximum students per class unless otherwise noted. The class will be scheduled to best meet the customer's timetable and availability of instructor.

Open Enrollment

The customer has the option of attending open enrollment classes offered virtually. Open Enrollment classes are priced per student. Calendar: [Open Enrollment Schedule](#)

CommScope Technical Training eLearning courses are priced per student.

Registration Deadlines

For open enrollment courses, students must register **at least three (3) business days** before class start date. For specific customer sessions, students must contact CommScope Technical Training to communicate any changes to the class roster at least **three (3) business days** in advance by emailing trainingcoordinator@commscope.com.

Payment Options

Payment options per student or session include purchase order (PO) or credit card.

Cancellation Fees

CommScope Training may cancel a training class if minimum attendance is not met. Students will be notified within **six (6) business days** if a class will be cancelled and a refund will be issued.

If a student needs to cancel attending a training class, the following fee schedule applies:

Days before first date of class	Fee Charged
21	No fee
7-20	50% of total course cost
6 or less	100% of total course cost

Travel Fees/Session Cancellation

CommScope does not reimburse student/learner hotel or travel cancellation fees. The customer is responsible for instructor's non-refundable travel cost and/or change fees if onsite training is cancelled or changed by customer within 21 days of previously confirmed training delivery date.

Completion of Prerequisites

It is the student's responsibility to ensure that s/he has the proper prerequisite knowledge and skills before taking a CommScope training course. Students that do not meet the target audience description or have the prerequisite level of knowledge required for the course may find the course content too difficult, too easy, and/or inappropriate depending on their job and level of experience. All prerequisites are listed in the individual course descriptions in the CommScope online catalog and in CommScope University. Since CommScope instructor-led training courses require students to complete prerequisite

courses to ensure a successful experience, reservations for these courses will not be finalized until all prerequisites have been met.

If you have questions or would like to discuss an on-site training session, please contact us at techtraining@commscope.com or trainingcoordinator@commscope.com.

Revised February 2023